
HOW WERE YOU REFERRED TO US:

- Newspaper Ad School Agency
 Current Employee On my own Other

NAME OF REFERRAL SOURCE: _____

ARE YOU BELOW THE AGE OF 18? YES NO

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES: YES NO

PLEASE LIST AND ELOBARATE ON ANY EXPERIENCES, SKILLS, OR QUALIFICATIONS WHICH YOU FEEL MAKES YOU AN IDEAL CANDIDATE: FOR EXAMPLE (EXPERIENCE IN MAINTENANCE: MOWING, PRUNING / EXPERIENCE IN MASONRY: PATIOS, FIELDSTONE / LANDSCAPE: SHRUB INSTALLATION, SOD INSTALLATION, ETC.)

ARE YOU ABLE TO PERFORM THE ESSENTIAL FUNCTIONS, WITH OR WITHOUT AN ACCOMMODATION, OF THE POSITION FOR WHICH YOU ARE APPLYING? YES NO

ARE YOU WILLING TO UNDERGO A PRE-EMPLOYMENT PHYSICAL EXAM AND SUBSTANCE ABUSE SCREENING TEST? YES NO

YOU ARE NOT OBLIGATED TO AND SHOULD NOT RESPOND WITH ANY CONVICTIONS THAT HAVE BEEN ERASED BY PARDON OR EXPUNGEMENT:

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE? _____ DATE _____ PLACE _____

NATURE _____

(An affirmative answer will not automatically disqualify you from being considered as a candidate for employment.)

EMPLOYMENT RECORD

List your present or most recent employer first and work backwards. May we contact these employers? YES NO

Employer	Employed	Supervisor's Name
_____	From _____	_____
Address _____	To _____	
_____	Your Job Title _____	
_____	Telephone # _____	
Duties: _____		

Weekly Salary: Start: _____ End: _____		

Reason for Leaving:

Employer	Employed	Supervisor's Name
_____	From _____	_____
Address _____	To _____	
_____	Your Job Title _____	
_____	Telephone # _____	
Duties: _____		

Weekly Salary: Start: _____ End: _____		

Reason for Leaving:

Employer _____ Employed _____ Supervisor's Name _____

_____ From _____

Address _____ To _____

_____ Your Job Title _____

_____ Telephone # _____

Duties: _____

Weekly Salary: Start: _____ End: _____

Reason for Leaving: _____

EDUCATIONAL RECORD

School	Name and City/State of School	Number of Years Completed	Degree, Major or Type of Course
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High School _____

College _____

Graduate School _____

Trade or Business School _____

Other _____

MILITARY EXPERIENCE

Were you in the U.S. Armed Forces: YES NO If yes, what branch? _____

Dates of duty: From: _____ To: _____ Rank at Separation: _____

Briefly describe your duties _____

REFERENCES

List at least three who aren't employers, former employers, or relatives.

Name and Address

Occupation

Phone Number

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that incorrect or falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that my employment can be terminated, with or without cause, at any time at the discretion of either R&B Landscaping, Inc. or myself. I understand that no management official has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment. I further understand that offers of employment are conditioned on my providing proof of work eligibility, as required by United States law, and on my successfully passing a physical examination and substance abuse screening test if required. Failure to participate in either is grounds for rejecting my application and for withdrawing an offer of employment.

I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying resume, in any) to provide any relevant information that may be required to arrive at an employment decision.

Signature

Date

R&B LANDSCAPING IS AN EQUAL OPPORTUNITY EMPLOYER